

North Carolina Tax Collectors' Association

Kelvin Byrd, President

Rowan County Tax Administrator
402 N Main Street
Salisbury, NC 28144
Ph: 704-216-8558 Fax: 704-216-7984
Email kelvin.byrd@rowancountync.gov

Allison Snell, Treasurer

New Hanover County Tax Administrator
230 Government Center Drive, Suite 190
Wilmington, NC 28403
Ph: 910-798-7455 Fax 910-798-7310
Email: asnell@nhcgov.com



Jimmy Tanner, Vice President

Gaston County Tax Director
128 West Main Avenue
Gastonia, NC 28052
Ph: 704-810-5840 Fax 704-862-6262
Email: james.tanner@gastongov.com

Marcus Kinrade, Secretary

Wake County Revenue Director
301 S. McDowell Street, Suite 3800
Raleigh, North Carolina 27601
Ph: 919-856-7107 Fax 919-856-7128
Email: kinrade@wakegov.com

Pat Goddard, Executive Secretary

65 Glen Road, Box 246
Garner, NC 27529
Ph: 919-215-2541
Email: goddard920@gmail.com

April 1, 2018

Annual continuing education forms for NCTCA certified tax collectors, deputy tax collectors, and assistants may now be submitted and are due by June 1 for the reporting period of April 1, 2017 to March 31, 2018. Certified tax collectors must have accumulated a minimum of 10 hours of continuing education and certified deputies and assistants must have accumulated a minimum of 5 hours of continuing education during the reporting period to maintain certification. A maximum of 10 hours of continuing education credit may be carried forward from one year to the next and be used to meet the requirements in the next succeeding year.

Please list the number of continuing education credits that you obtained from April 1, 2017 to March 31, 2018, and the events you attended to obtain them and mail or email the completed form to the Executive Secretary (above) on or before June 1, 2018.

Continuing education credits may be obtained by attending the following events:

10 hours – Attendance at the NCTCA Spring Conference, NCAAO Fall Conference, or IAAO Conference

1.25 hours – Attendance at district meetings of tax officials

Actual hours – Completion of any qualifying required or elective courses provided under part C of the requirements for getting certified.

Actual hours up to maximum of 6 hours per event – Attendance of a course, workshop, seminar or webinar that was created, offered or sponsored by NCDOR, SOG, IAAO or the joint NCAAO / NCTCA Education Committee